

**POSITION TITLE:** Security Guard  
**STATUS:** Part Time - Non-Exempt  
**REPORTS TO:** Lead Security

**ABOUT THE MUSEUM OF LATIN AMERICAN ART**

The Museum of Latin American Art (MOLAA) in Long Beach, California is the only museum in the western United States that exclusively features contemporary Latin American and Latinx art.

**MISSION**

The Museum of Latin American Art expands knowledge and appreciation of modern and contemporary Latin American and Latinx art through its collection, ground-breaking exhibitions, stimulating educational programs and engaging cultural events.

**POSITION DESCRIPTION**

The Museum of Latin American Art (MOLAA) has an opening for a security guard. The position provides security for the premises and artwork as well as security for weddings, corporate events, and concerts held at the museum. Hours include days, evenings, weekends, and some holidays. Great opportunity for anyone wishing to learn about art and to be a part of a customer service-oriented team!

**Disclaimer:** This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and may be amended at any time at the sole discretion of the Employer

**ESSENTIAL FUNCTIONS:**

**Job Duties**

- Observe patrons within the assigned post
- report any problems that occur
- Prevent damage and theft to the art and property located inside the Museum and outside on the Museum grounds.
- Observe all visitors within the assigned post to ensure that no art is damaged or removed from the premises
- Advise visitors of Museum policies for viewing the collection.
- Give verbal warnings if the safety of the art is threatened such as asking visitors to not touch or get too close to the art.

**MINIMUM QUALIFICATIONS:**

- Security guard certification required.
- CPR and First Aid certifications preferred.
- High school diploma or GED with demonstrated reading and writing proficiency.
- Bilingual in Spanish/English preferred but not required.
- Must be able to interact with the general public and museum staff.
- Must be able to stand and remain alert for extended periods of time in indoor and outdoor conditions
- Must be able to follow directions.
- Must be able to pass a background check.
- Some evening and weekend shifts are required

**PHYSICAL DEMANDS**

- The work requires the capacity to work evening hours and/or weekends.
- Requires the ability to lift 35 pounds.
- Standing in outside weather conditions, Heat or Cold
- A dress code is observed, and logo shirts will be provided and must be worn.